Republic of the Philippines

Province of Pangasinan

Municipality of Bayambang

**LOCAL CIVIL REGISTRY OFFICE**

{date}

**ATTY. ELIEZER P. AMBATALI**

Director III, PSA Legal Service

Office of the Director

4th floor, TAM Bldg., PSA Complex

East Avenue, Diliman Quezon City

**Subject: {subject\_code}**

**SIR:**

Respectfully endorsed to your good office the attached documents for the **{petition\_type}** in the {event\_type} of **{document\_owner}** in accordance with {subject\_code} and itsimplementing rules and regulations for the issuance of his/her certificate in Security Paper (SECPA) after verification and approval.

Very truly yours,

**{mcr}**

*Municipal Civil Registrar*